



Lake Orono Improvement Association INC.

This revision of the Lake Orono Improvement Association Bylaws was approved at the Annual Meeting on Thursday March 27, 2008.

The Revision can be summarized as follows:

1. Added clarity regarding Regular Membership eligibility to anyone with Deeded Access to Orono. This interpretation was agreed to at the 2007 Annual Meeting.
2. Minor language cleanup
3. To be consistent with the Association Job Descriptions, we added a statement indicating the Vice President becomes the next President. This is not a change to our current practice.
4. We added language concerning Board of Director Vacancies. There were no previous provisions for this event.
5. We amended language changing the number of required check signers from two to one. Because it is difficult to get two check signers together at one time, checks have been typically pre-signed by one of the officers thereby defeating the two signature spirit. This change reflects current practice.

Paul Sheets, Secretary
Lake Orono Improvement Association



Lake Orono Improvement Association INC.

BYLAWS

- ARTICLE I. Membership.**
- SECTION 1. Regular members.
- A. Must own property with deeded access to the Lake, but need not live on the Lake.
- B. Privileges.
1. Will be sent all issues of the newsletter (*Lake Orono Shorelines*), and the Membership Directory and Map.
 2. May vote on all Association business.
 3. May serve on committees.
 4. May hold office in the Association.
- SECTION 2. Associate members.
- A. Do not own property on the Lake.
- B. Privileges.
1. Will be sent all issues of the newsletter (*Lake Orono Shorelines*), and the Membership Directory and Map.
 2. May serve on committees.
- ARTICLE II. Definition of Board of Directors**
- SECTION 1. The Board of Directors shall include elected officers and representatives.
- ARTICLE III. Officers**
- SECTION 1. The members shall elect officers at the general meeting.
- SECTION 2. The officers shall be elected from the Regular membership.
- SECTION 3. These officers shall be a President, Vice President, Secretary, Treasurer and Parliamentarian for a term of two years each. The Vice President automatically becomes the next president.
- SECTION 4. Vacancies – In the event of a vacancy, one of the existing Board of Directors, at the discretion of the Board of Directors, shall fulfill the vacant position until the next General Meeting of the Regular membership when a replacement can be elected.
- ARTICLE IV. Election of Representatives**
- SECTION 1. Time of elections shall be during the annual general meeting.

- SECTION 2. There shall be one representative elected from each of seven geographic sections for a three-year term.
- SECTION 3. Geographic sections shall give proportional representation to the members of the corporation. There shall be seven sections and they shall be reviewed and reapportioned by the membership when necessary.
- SECTION 4. An alternate representative can be appointed by the regular representative and shall serve the same term as the regular representative. The alternate will assume the duties of the regular representative at any time the regular representative may be unable to discharge these duties.

ARTICLE V. Regular and special meetings

- SECTION 1. General meetings shall be held once a year on the third or fourth Thursday of March. Non-business meetings shall be established at the general meeting, and shall include the Smelt Fry in May, Progressive Dinner in July and the Luau on the Lake in September.
- SECTION 2. Special meetings may be called by a petition of ten members of the corporation presented to the President.
- SECTION 3. Meetings of the Board of Directors shall be held twice a year approximately with one being approximately one month prior to the general meeting and an additional approximately one month after the general meeting.
- SECTION 4. Special meetings of the Board of Directors may be called by the president.
- SECTION 5. The number of members necessary for a quorum at a general meeting shall be 25% of the regular (paid) members.
- SECTION 6. The number of members necessary for a quorum at a meeting of the Board of Directors shall be four.

ARTICLE VI. Committees

- SECTION 1. Committee members shall be appointed at the first meeting of the Board of Directors.
- SECTION 2. Committees and task forces shall insure that all activities are coordinated with the appropriate government agencies and comply with all local, state, regional or national statutes.
- SECTION 3. Membership Committee.
- A. Shall be composed of the Board of Directors and any other interested individuals.
 - B. Shall develop membership materials.
 - C. Shall visit new property owners and non-members to distribute Association membership information.
 - D. Shall maintain a list of members and non-member property owners and coordinate the list with the Treasurer and the Communications Committee.
 - E. Shall maintain a map of lake property owners and coordinate the map with the Communications Committee.
- SECTION 4. Safety Regulations Committee
- A. Shall review state and/or local regulations on boating and snowmobiling.
 - B. Shall review state and/or local limitations and/or provisions for setting out buoys and manmade structures.
 - C. Shall make periodic inspections of lake recreational activity, buoys, signage, etc. and report any offenses to the local authorities.
- SECTION 5. Conservation Committee

- A. Shall contact state conservation division for assistance in determining fishing potential of lake.
- B. Shall establish a conservation program under the direction of the state conservation division.
- C. Shall build carp traps and/or remove fish when feasible.
- D. Shall communicate with the water level committee about levels during critical spawning periods.
- E. Shall establish spawning areas, if possible, and post with “off limits” signs.
- F. Shall establish a game refuge, if possible, around the lake.
- G. Shall coordinate fish stocking with the DNR, make recommendations for additional stocking and implement stocking when approved by the membership.

SECTION 6.

Communications Committee

- A. Shall produce and coordinate the printing and distribution of meeting notices and periodic newsletters (*Lake Orono Shorelines*).
- B. Shall maintain a mailing list of lake property owners and coordinate the list with the Treasurer and the Membership Committee.
- C. Shall produce and coordinate with the Treasurer and the Membership Committee the printing and distribution of a membership directory containing a member address/phone list and map of members' lake property to members.
- D. Shall produce and coordinate the printing and distribution of a handbook containing information about the Association and other pertinent information about the lake (abstracts of ordinances, local, state and national government agency contacts, etc.) to all lake homeowners.
- E. Shall produce and maintain an Association website, maintain the affiliated Association email list and coordinate any email contact with appropriate Board, Committee and/or Task Force members.
- F. Shall produce a newsletter for the general public (*Lake Orono Navigator*) and post it on the website and/or provide distribution to the public.

SECTION 7.

Water Quality Committee

- A. The Water Quality Committee is a joint effort between the Lake Orono Improvement Association (LOIA), City of Elk River and Sherburne County Soil and Water Conservation District (SWCD).
- B. The Water Quality Committee is charged with implementing the objectives identified in our Lake Management Plan and periodically reviewing goal status with LOIA as well as identifying if new goals have emerged.
- C. Shall provide for periodic testing and analysis of lake waters.
- D. Shall review Minnesota Pollution Control Agency limits on pollution.
- E. Shall be the liaison between the membership and the City of Elk River in regards to water level.
- F. Shall determine what fluctuations in water level are permissible.
- G. Shall determine what can be done if water level falls below the minimum.
- H. Shall determine procedure for lowering lake level in the fall for shoreline maintenance and dock repair.

- I. Shall review septic system regulations for each municipality or governing body (i.e., village, township, county, state), whichever applies.
- J. Shall make periodic investigations of lakeshore properties for compliance with septic system regulations. Shall report violations to property owners for voluntary correction or to Minnesota Pollution Control Agency for prosecution.
- K. Shall check for pollution from fish houses in winter time.

ARTICLE VII. Dues shall be thirty-five dollars (\$35) for Regular Members, and fifteen dollars (\$15) for Associate Members per annum per household payable in advance.

ARTICLE VIII. The depository for the corporate funds shall be decided upon by the officers. Withdrawals there from shall be made by draft signed by one of the three following officers: president, vice president or treasurer.

ARTICLE IX. These Bylaws may be amended by a two-third majority vote of the Regular membership provided a full statement of such amendments shall have been published 20 days prior to the meeting held for the purpose of voting on such amendments.

Revised 3/99, 3/05, 5/06, 3/08